

\*Required field

**I. ORDERING ENTITY INFORMATION**

Provider Name*	Specialty	NPI	Practice Name*
Address*			City/State/Zip*
Office Contact Name	Phone*	Fax *	Email

**II. PATIENT INFORMATION**

Name (last, first, MI)*	Gender*	DOB*	MRN
Address* (may be attached separately)			City/State/Zip*
Phone	E-mail		

**III. BILLING INFORMATION**

Submitting Diagnosis / ICD-10 Code	Method of payment <input type="checkbox"/> Private Insurance <input type="checkbox"/> Patient Self-Pay <input type="checkbox"/> Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> Client Bill			
Insurance name* (may be attached separately)	Insurance Phone	Policy #*		
Medicare Only At the time of collection, was this patient: <input type="checkbox"/> Non-hospital <input type="checkbox"/> Hospital Outpatient <input type="checkbox"/> Hospital Inpatient; date of discharge: _____ If specimen stored for > 30 days from date of collection, provide the date specimen is pulled from archive: _____				

**IV. REQUIRED SIGNATURE**

Signature of Clinician*	Printed Name	Date
This signature confirms this test to be medically necessary for this patient. This clinician provides consultation and/or treatment for the diagnosis and will use the results in the management of the patient.		

**V. ADDITIONAL ORDER INFORMATION**

Treating Provider Name (if different than section I)	Practice Name	Phone/Fax
Address <input type="checkbox"/> same as requestor		City/State/Zip

**VI. LABORATORY INFORMATION**

Pathology Lab Name	Date of Collection
Phone	Fax

**Please fax this requisition along with a copy of the pathology report and endoscopy report (if available)**

**FOR INTERNAL USE ONLY**

Received: \_\_\_\_\_ Processed by: \_\_\_\_\_ Materials received: \_\_\_\_\_  
 PR/Initials: \_\_\_\_\_ DTL: \_\_\_\_\_ Note: \_\_\_\_\_

## Requisition Form Completion Instructions

- Section I:** Complete with information of the ordering Entity.
- Section II:** Complete with patient information.
- Section III:** Provide the ICD-10 code and patient's diagnosis. Select Method of Payment. Please complete with billing information OR include a copy of the billing face sheet or front and back of the insurance card (if applicable). If the person completing this requisition is not in possession of the information necessary for completion of the billing information section, please provide the name/department and contact information of the appropriate party from whom this information can be obtained:

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

\*Medicare only section is required for patients with Traditional Medicare.

- Section IV:** The ordering clinician must sign this section. \*\*For purposes of ordering this test, the "ordering clinician" section can be signed only by a physician, advanced practice registered nurse (APRN) or representative Physician Assistant (PA)\*\*
- Section V:** Complete with information for the treating clinician and/or additional clinicians. If the mailing address is the same as for the ordering clinician, check the box "same as requestor". Be sure to select the preferred method by which results should be communicated and provide an email address if you wish to receive electronic notification that the report is available.
- Section VI:** Complete this section with the name of the facility and contact information where the tissue from which slides for testing will be requested.

**FAX THE FOLLOWING DOCUMENTS TOLL FREE AT (878) 213-3022**

\*Order confirmation will be sent to the ordering clinician via fax within 24 hours of receipt

- Completed requisition
- Pathology report(s) and Endoscopy report(s)
- Signed letter of medical necessity